

Business Continuity Management ITGR Agency Responses

| AGENCY NAME | Q1: Does your agency have a policy requiring an actionable plan for continuing agency mission essential functions during an emergency? | Q2: Has your agency documented the process that achieve it's core Mission Essential Functions? | Q3: Has your agency ranked and prioritized the criticality of those Mission Essential Functions? | Q4: Has your agency identified the key personnel that are essential support to each of the critical business processes? | Q5: Has your agency identified an alternate worksite or location to conduct business in the event your primary site is inaccessible? | Q6: Is your agency documenting BC information using the enterprise BC and DR planning tool (LDRPS) offered by GTA? | Q7: If you are not using the State's Enterprise BCP tool (LDRPS) please identify where your BC and DR plans and procedures are located: | Q8: Select one from the options below that best describes the state of your agency's emergency preparedness: |
|--|--|--|--|---|--|--|---|--|
| Criminal Justice Coordinating Council | No | Yes | Yes | Yes | No | Yes | | BCP in development using GTA BCP services and support |
| Department of Administrative Services | Yes | Yes | Yes | Yes | No | Yes | Commercial Tool (provide name) | BCP in development using GTA BCP services and support |
| Department of Banking and Finance | Yes | Yes | Yes | Yes | Yes | Yes | | BCP in development using GTA BCP services and support |
| Department of Behavioral Health and Developmental Disabilities | Yes | Yes | Yes | Yes | Yes | No | MS Office or other productivity suite document (Word, Lotus, Excel, etc) | Fully documented but NOT tested BC procedures |
| Department of Community Affairs | Yes | Yes | Yes | Yes | Yes | Yes | | BCP in development using GTA BCP services and support |
| Department of Community Health | Yes | Yes | Yes | Yes | Yes | Yes | | Fully documented but NOT tested BC procedures |
| Department of Defense | Yes | Yes | Yes | Yes | Yes | No | Custom developed tool | Fully documented and tested BC procedures |
| Department of Driver Services | No | Yes | Yes | Yes | Yes | Yes | | BCP in development using GTA BCP services and support |
| Department of Early Care and Learning | Yes | Yes | Yes | Yes | No | No | MS Office or other productivity suite document (Word, Lotus, Excel, etc) | Fully documented but NOT tested BC procedures |
| Department of Human Services | Yes | Yes | Yes | Yes | Yes | No | Commercial Tool (provide name) | Fully documented and tested BC procedures |
| Department of Insurance | Unknown | Unknown | Unknown | Unknown | Yes | Yes | | BCP in development using GTA BCP services and support |
| Department of Juvenile Justice | Yes | Yes | Yes | Yes | Yes | No | MS Office or other productivity suite document (Word, Lotus, Excel, etc) | Fully documented and tested BC procedures |
| Department of Labor | Yes | Yes | Yes | Yes | Yes | No | Commercial Tool (provide name) | BCP in development, independent of GTA BCP services and support |
| Department of Law | Yes | Yes | Yes | Yes | Yes | No | MS Office or other productivity suite document (Word, Lotus, Excel, etc) | |
| Department of Natural Resources | No | No | Yes | Yes | Yes | No | Ad-hoc or scramble plans | Ad-hoc or scramble-plans or No formal BC procedures |
| Department of Revenue | No | Yes | Yes | Yes | Yes | Yes | Commercial Tool (provide name) | BCP in development using GTA BCP services and support |

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| Department of Transportation | Yes | Yes | Yes | Yes | Yes | No | MS Office or other productivity suite document (Word, Lotus, Excel, etc) | Fully documented and tested BC procedures |
| Georgia Building Authority | Yes | Yes | Yes | Yes | Yes | No | Custom developed tool (provide name) | Fully documented but NOT tested BC procedures |
| Georgia Bureau of Investigation | No | Yes | Yes | Yes | Yes | No | MS Office or other productivity suite document (Word, Lotus, Excel, etc) | BCP in development using GTA BCP services and support |
| Georgia Forestry Commission | Yes | Yes | Yes | Yes | Yes | Unknown | MS Office or other productivity suite document (Word, Lotus, Excel, etc) | Fully documented but NOT tested BC procedures |
| Georgia Ports Authority | Unknown | Unknown | Unknown | Yes | Unknown | Unknown | Ad-hoc or scramble plans | Ad-hoc or scramble-plans or No formal BC procedures |
| Georgia Public Safety Training Center | Yes | Yes | No | No | No | Yes | | BCP in development using GTA BCP services and support |
| Georgia Public Telecommunications Commission | Yes | Yes | Yes | Yes | No | No | Hardcopy file(s) (Copy must be available upon request) | BCP in development, independent of GTA BCP services and support |
| Georgia Regional Transportation Authority | Yes | Yes | No | Yes | No | No | Hardcopy file(s) (Copy must be available upon request) | Fully documented but NOT tested BC procedures |
| Georgia State Financing and Investment Commission | Yes | Yes | Yes | Yes | Yes | No | Commercial Tool (provide name) | BCP in development, independent of GTA BCP services and support |
| Georgia Student Finance Commission | Yes | Yes | Yes | Yes | Yes | No | MS Office or other productivity suite document (Word, Lotus, Excel, etc) | Fully documented and tested BC procedures |
| Georgia Technology Authority | No | No | No | No | No | Yes | | BCP in development using GTA BCP services and support |
| Georgia World Congress Center Authority | Yes | Yes | Yes | Yes | Yes | Yes | MS Office or other productivity suite document (Word, Lotus, Excel, etc) | BCP in development, independent of GTA BCP services and support |
| Governor's Office for Children and Families | No | Yes | Yes | Yes | Yes | No | MS Office or other productivity suite document (Word, Lotus, Excel, etc) | Ad-hoc or scramble-plans or No formal BC procedures |
| Governor's Office of Consumer Protection | Yes | No | No | Yes | Yes | No | Hardcopy file(s) (Copy must be available upon request) | BCP in development, independent of GTA BCP services and support |
| Office of Inspector General | No | Yes | No | Yes | No | No | Ad-hoc or scramble plans | Ad-hoc or scramble-plans or No formal BC procedures |

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| Office of Planning and Budget | No | Yes | No | Yes | Yes | No | MS Office or other productivity suite document (Word, Lotus, Excel, etc) | Fully documented but NOT tested BC procedures |
| Office of State Administrative Hearings | No | Yes | Yes | Yes | Yes | No | MS Office or other productivity suite document (Word, Lotus, Excel, etc) | BCP in development, independent of GTA BCP services and support |
| Office of Treasury and Fiscal Services | Yes | Yes | Yes | Yes | Yes | No | MS Office or other productivity suite document (Word, Lotus, Excel, etc) | Fully documented but NOT tested BC procedures |
| State Accounting Office | Yes | Yes | Yes | Yes | Yes | Yes | | BCP in development using GTA BCP services and support |
| State Board of Workers' Compensation | No | No | No | No | No | No | Ad-hoc or scramble plans | BCP in development using GTA BCP services and support |
| State Road and Tollway Authority | Yes | Yes | Yes | Yes | Yes | Yes | MS Office or other productivity suite document (Word, Lotus, Excel, etc) | BCP in development using GTA BCP services and support |
| State Soil and Water Conservation Commission | Yes | No | No | No | Yes | Yes | Ad-hoc or scramble plans | BCP in development using GTA BCP services and support |
| Teachers' Retirement System | Yes | Yes | Yes | Yes | Yes | No | MS Office or other productivity suite document (Word, Lotus, Excel, etc) | Fully documented and tested BC procedures |
| Technical College System of Georgia | Yes | Yes | Yes | Yes | Yes | Yes | | BCP in development using GTA BCP services and support |