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PM-04-001 Information Technology Policies and Standards

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### **PURPOSE:**

To define the terms, "policy," "standard," and "guideline" and to describe how GTA will issue these in discharging its statutory responsibilities to include establishing technology architecture for the state technology infrastructure.

To promote efficient use of resources and to promote the delivery of public services by an IT enabled system of governance that works better, costs less and is capable of serving the citizens' needs with ease.

To establish and enforce specifications which shall apply to all technology and technology resource related supplies, materials, and equipment purchased or to be purchased for the use of the state government or any of its agencies. These specifications shall be based to the extent practicable on industry accepted open network architecture and interoperability standards.

### **SCOPE:**

All Agencies as that term is defined in O.C.G.A. Section 50-25-1 et seq.

### **POLICY:**

GTA shall establish information technology policies, standards and enterprise architecture for the state technology infrastructure to promote efficient use of resources and to promote economic development.

#### **Establishment of Policy**

O.C.G.A. Section 50-25-4 authorizes the GTA to set technology policy for all agencies except those under the authority, direction, or control of the General Assembly or state-wide elected officials other than the Governor. That code section also authorizes GTA to:

- Coordinate with agencies, the legislative and judicial branches of government, and the Board of Regents of the University System of Georgia, regarding technology policy;
- Establish architecture for state technology infrastructure to promote efficient use of resources and to promote economic development;
- Establish technology security standards and services to be used by all agencies;
- Facilitate and encourage the conduct of business on the Internet;
- Expand and establish policies necessary to ensure the legal authority and integrity of electronic documents;
- Establish processes, specifications, and standards for procurement, which shall apply to all technology to be purchased, licensed, or leased by any agency; and,
- Establish and enforce standard specific actions which shall apply to all technology and technology resource related supplies, materials, and equipment purchased or to be purchased for the use of the state government or