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SM-11-007.02 EXEMPTION FROM STATE POLICIES AND STANDARDS

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PURPOSE

An Agency may request exemption from implementation of any enterprise information technology policy or standard. This standard applies to all enterprise policies and standards issued by GTA, including all topics in areas of Information Security, IT Management, Service Delivery and Support, and Application Development. Exemptions from ?Guidelines? are not required as agency compliance with guidelines is not mandatory.

SCOPE AND AUTHORITY

Information Technology Policies, Standards and Guidelines [PM-04-001](#) [6]

Enterprise Information Security Charter [PS-08-005](#) [7]

STANDARD

The following shall guide requests for exemptions from enterprise policies and standards:

1. An agency may request exemption from any policy or standard at any time by completing the ?PSG Exemption Request? form and submitting it to GTA by email to: gtapsg@ga.gov. [8]The ?PSG Exemption Request? form shall identify the individual submitting the request on behalf of the agency.
2. GTA shall maintain a current template for the ?PSG Exemption Request? form on its public facing web-site. A ?PSG Exemption Request? form submitted by an agency shall include any specific information required to evaluate various types or categories of PSGs.
3. A final decision to approve or deny the agency?s PSG Exemption Request shall be made by the State CIO who may also specify one or more conditions to be addressed by the agency. The State CIO shall transmit the decision in writing a senior executive of the requesting agency and to the person who submitted the PSG Exemption Request. The State CIO shall assign an approved waiver to one of the following categories:
 - a. "Regulatory". This category generally would be warranted by a statutory or regulatory condition affecting an agency.
 - b. "Term Limited", such as a one-year, two-year or three- year term prior to expiration, and
 - c. "Indefinite" with no stated time limitation prior to expiration. This category may be assigned to a waiver on approval, but also may be applied to a previously approved term limited waiver for cloud applications with LOW security characterization for which the agency has complied with all specified conditions of the waiver and otherwise adhered to all of the terms and conditions of this standard. This category is intended to be valid for the life of an application.