

**QUICK GUIDE
GTA PROCUREMENT "BEST VALUE" SOLICITATIONS**

Solicitation Type	Criteria	Conditions
RFQ Request for Quote	When used:	This type of solicitation is used to procure goods or items. Complying with the specifications is a factor in the selection process. However, price is the prime focus in selection of a supplier.
	How is it sourced:	Georgia Procurement Registry – GPR
	What is the dollar value:	\$5,000 and above
RFP Request for Proposals	When to use:	This type of solicitation is used generally to procure services. In most cases; GTA will ask suppliers to propose a solution to a requirement. Price is an important factor in the selection process; however, the merits of the solution will be the primary factor in selection.
	How is it sourced:	Georgia Procurement Registry – GPR
	What is the dollar value:	\$5,000 and above
RFQC Request for Qualified Contractors	When to use:	<p>This type of solicitation involves selection of suppliers to be part of a “pool” of suppliers, all with equal qualifications to solve specific requirements. GTA qualifies suppliers based on experience in a particular category of service. Experience in performing these services is the major factor in selection.</p> <p>After selection of suppliers - ‘Qualified Contractors’ – GTA will use an procurement method known as a Statement of Need to award the supplier to solve a specific requirement.</p> <p>Each Statement of Need is a standalone procurement that is competed among only the suppliers – Qualified Contractors – selected under the RFQC.</p> <p>Each Statement of Need selection is based on a combination of “best value” criteria that evaluates the Qualified Contractor’s proposal to solve the requirement from a technical and price basis.</p>
	How is it sourced:	RFQC is sourced using the Georgia Procurement Registry. Each Statement of Need is sourced among the “Qualified Contractors”.
	What is the dollar value:	RFQC does not involve pricing.

Solicitation Type	Criteria	Conditions
<p style="text-align: center;">RFI</p> <p style="text-align: center;">Request for Information</p>	<p style="text-align: center;">When to use:</p>	<p>This type of solicitation is used to seek information from the marketplace. This usually involves suppliers submitting information on a specific topic, process, or solution.</p> <p>The information provided is not binding; however, suppliers are encouraged to provide useful information. GTA will sometimes use the submitted information to procure goods or services in an RFQ or RFP.</p>
	<p style="text-align: center;">How is it sourced:</p>	<p>Georgia Procurement Registry - GPR</p>
	<p style="text-align: center;">What is the dollar value:</p>	<p>RFI does not involve pricing.</p>