
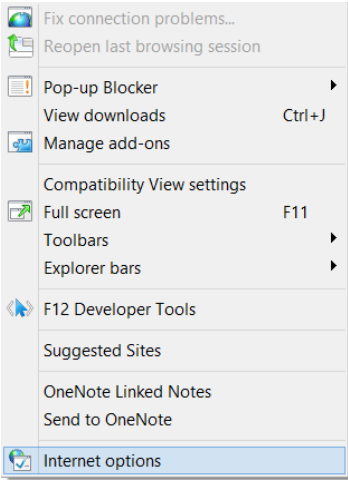
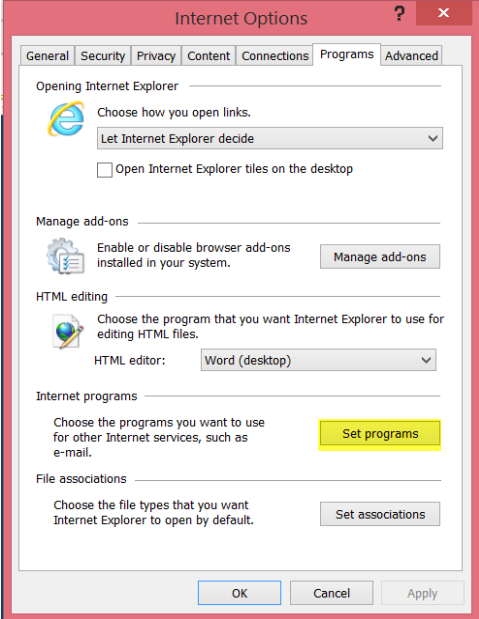
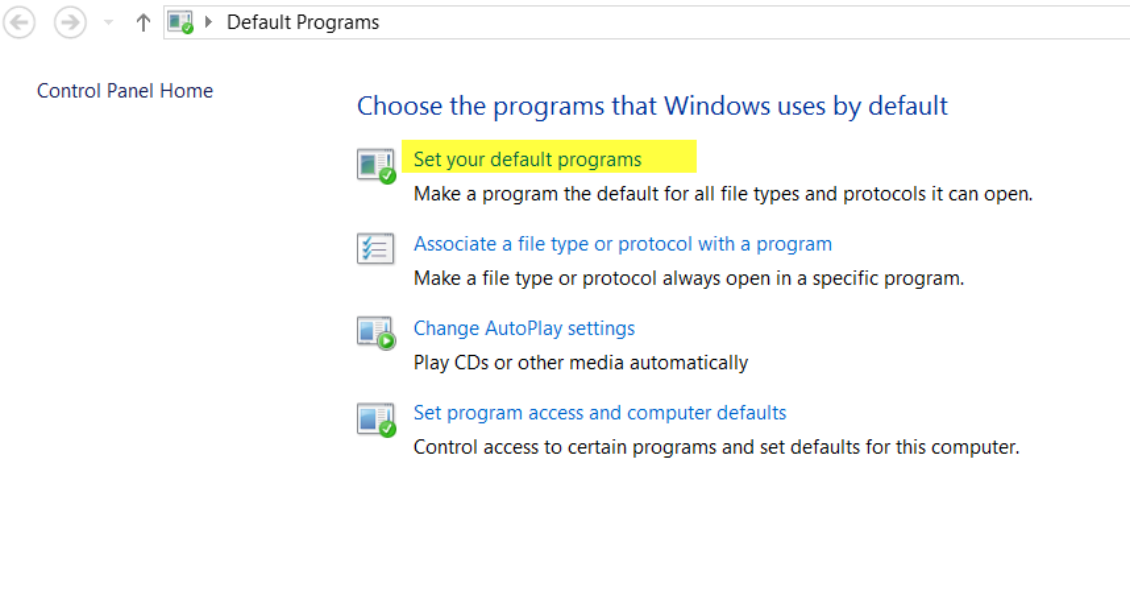
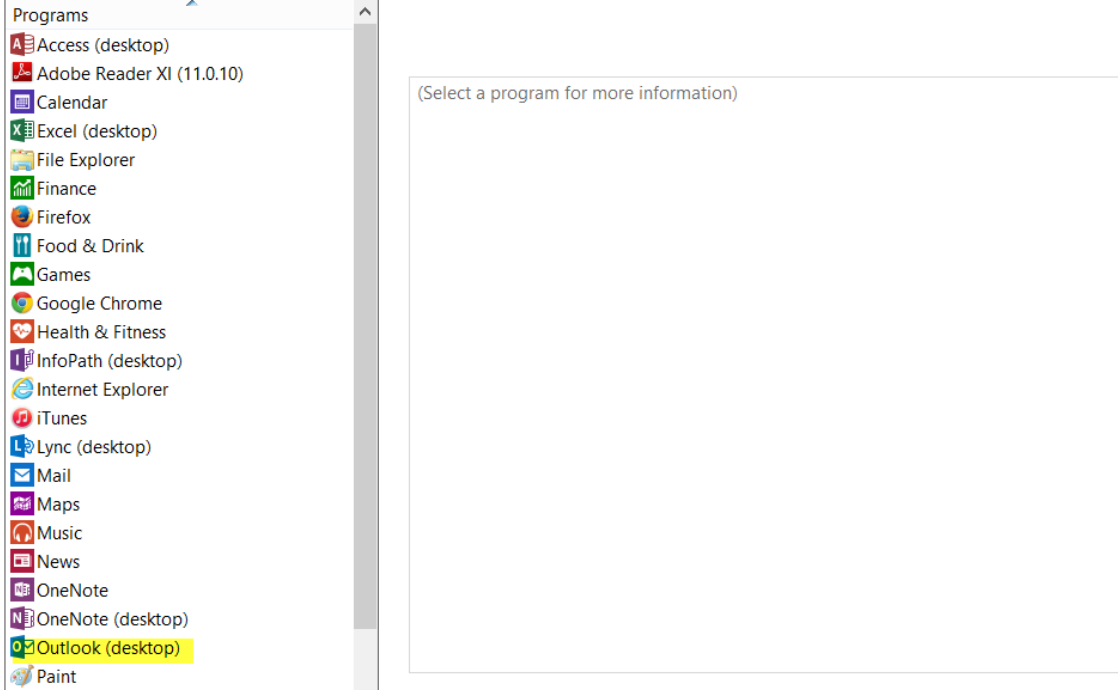
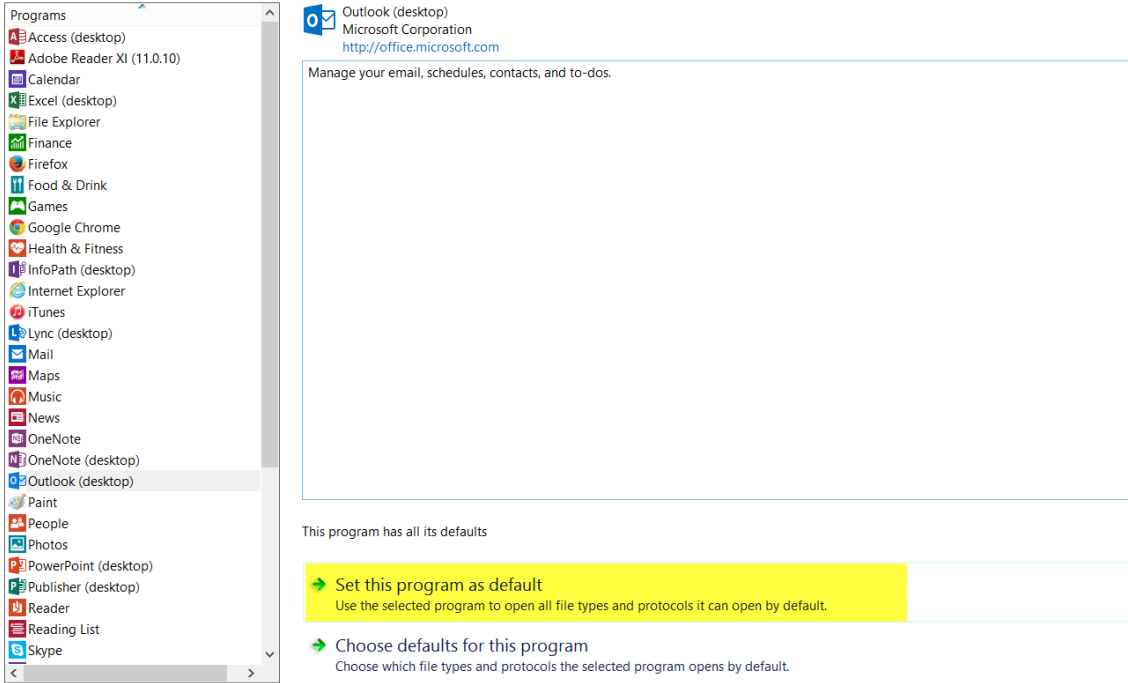


Methods and Procedures: How to Configure your Browser Settings for Outlook Email

STEP	ACTION	RESULT
1	<p>Internet Explorer:</p> <p>From the menu bar select  tools</p> <p>Click on Internet options</p>	<p>Tools box opens</p> 
2	<p>Click Programs tab</p> <p>Click on Set programs</p>	<p>Internet Options box opens</p> 

<p>3</p>	<p>Click Set default programs</p>	<p>Default Programs window opens</p> 
<p>4</p>	<p>Click Outlook (desktop)</p>	<p>Set your default programs</p> <p>To set a program as the default for all file types and protocols it can open, click the program and then click Set as default.</p> 

5	<p>Click Set this program as default</p>	<p>Set your default programs</p> <p>To set a program as the default for all file types and protocols it can open, click the program and then click Set as default.</p>  <p>Outlook (desktop) Microsoft Corporation http://office.microsoft.com</p> <p>Manage your email, schedules, contacts, and to-dos.</p> <p>This program has all its defaults</p> <ul style="list-style-type: none"> → Set this program as default Use the selected program to open all file types and protocols it can open by default. → Choose defaults for this program Choose which file types and protocols the selected program opens by default.
	<p>End of Process</p>	