1) How to locate your enrolled courses or Learning Plan after logging in at: (https://learn.neogov.com/#/learner)

*Single classes will be positioned in the “Courses” section, while students on certification tracks will be listed under “Learning Plans”.
2) Enroll in a single course

- Select "Course Catalog"
- Find your desired course
- Select "View Classes"

You will be unable to select enroll until you select the class itself.
After Selecting “Enroll”, you should receive a message verifying your choice.

**You are now enrolled and your course(s) should show up under “My Courses”**
3) **Learning Plans (Certification Tracks)**

- Go to “Learning Plans”, then select the corresponding registered track
Your courses should be in alphabetical order. Choose your class and enroll using the process previously mentioned.

***If you qualified to be on a certification track and have NOT been enrolled into a Learning Plan, please contact Dale.Barfield@gta.ga.gov or the GTA Training Team (GTATraining@gta.ga.gov) for further assistance.***